



# MINUTES

## I. CALL MEETING TO ORDER

The special meeting of the Kings County Association of Governments (KCAG) was called to order by Joe Neves, Chairperson, at 3:01 p.m., on October 26, 2022, in the Hanford City Council Chambers, Civic Auditorium at 400 N. Douty Street, Hanford, CA and via Zoom.

COMMISSIONERS PRESENT: Joe Neves, David Orth, Sid Palmerin, Alvaro Preciado, Diane Sharp, Doug Verboon

CALTRANS REPRESENTATIVE: Michael Navarro

COMMISSIONERS ABSENT:

STAFF PRESENT: Terri King, Joel Gandarilla, Luiz Ledezma, Kayley Clay, Teresa Nickell

KCAG COUNSEL PRESENT: Kris Pedersen, via phone.

VISITORS PRESENT: Angie Dow, KCAPTA; Dominic Tyburski, Kings County Public Works; John Douglas, Consultant; Cynthia Baruch, Lemoore NAS; Edith Medina, Consultant; and Moses Stites, Fresno County Rural Transit Agency, all via Zoom.

### A. Roll Call

Joel Gandarilla conducted roll call. A quorum was present.

### B. Recognition / Presentation

Commissioner Neves recognized Teresa Nickell's 10 years of service.

### C. Unscheduled Appearances

None.

### D. Minutes

#### 1. Minutes of September 14, 2022

A motion was made and seconded (Verboon / Orth) to approve the Minutes of the September 14, 2022, meeting. The motion carried by the following vote:

Ayes: Navarro, Neves, Orth, Palmerin, Preciado, Sharp, Verboon  
Noes: None

## II. KCAG TRANSPORTATION POLICY COMMITTEE

### A. General Transportation Items

#### 1. Draft 2022 KCAG Title VI Program

Teresa Nickell stated that KCAG is required to submit a Title VI Plan to the Federal Transit Administration (FTA) every three years to comply with the Civil Rights Act of 1964. Staff prepared the 2022 Title VI Program, which amends the adopted 2018 KCAG Title VI Program with updated public outreach efforts, federal, state and local funds programming information, Census-based data, and analyses regarding the region's minority populations and demonstration of environmental justice with regard to any disparate impacts with funded projects.

A motion was made and seconded (Verboon / Palmerin) to adopt Resolution No. 22-13 to approve the 2022 KCAG Title VI Program with Limited English Proficiency (LEP) Plan. The motion carried by the following vote:

Ayes: Navarro, Neves, Orth, Palmerin, Preciado, Sharp, Verboon  
Noes: None

#### 2. FY 2022-23 Overall Work Program – Amendment No. 1

Terri King reported that the FY2022-23 Overall Work Program (OWP) includes projects funded with a variety of funding sources. A total of \$1,662,695 in available federal planning funds were apportioned to KCAG and \$61,705 in SB 1 Formula Grants was programmed in the adopted FY 2022-23 OWP. After receiving Caltrans' Reconciliation letter that identified the final amount of carryover funds available for programming in the current OWP, an amendment is required. A summary of the adjusted work elements was provided.

A motion was made and seconded (Verboon / Sharp) to approve Amendment No. 1 to the FY2022-23 Overall Work Program with the adoption of Resolution No. 22-14. The motion carried by the following vote:

Ayes: Navarro, Neves, Orth, Palmerin, Preciado, Sharp, Verboon  
Noes: None

#### 3. Zero Emission Bus Implementation Plan – Consultant Selection

Kayley Clay stated that KCAG is seeking a qualified consultant to develop the Zero Emission Bus (ZEB) Implementation Plan for both Kings County Area Public Transit Agency (KCAPTA) and Corcoran Area Transit (CAT) in accordance with California Air Resources Board's (CARB) Innovative Clean Transit (ICT) regulation. ICT requirements differ depending on the size of transit agencies, and because both KCAPTA and CAT have fewer than 65 buses in annual maximum service, their rollout plans must be submitted by July 1, 2023. KCAG staff distributed a Request for Proposals (RFP) to consulting firms with a project budget of \$300,000. Six consultant proposals were received from ICF, CALSTART/Green DOT, Stantec, Arup, AECOM, and MV Transportation. A proposal review committee scored the proposals and determined that Stantec was the preferred firm due to their prior experience and familiarity with zero emission bus rollout plans.

A motion was made and seconded (Verboon / Sharp) to authorize the Executive Director to enter a contract with Stantec to develop the Zero Emission Bus Implementation Plan at a proposed cost of \$199,677. The motion carried by the following vote:

Ayes: Navarro, Neves, Orth, Palmerin, Sharp, Verboon  
Noes: None  
Abstain: Preciado

**B. Caltrans Report**

Michael Navarro reported that there are several documents out for review, and there are several funding opportunities to look out for. A call for projects for sustainable transportation planning grants will be in December 2022 and there will be a series of associated workshops. Projects reported on included a Clean California project in Avenal with construction completed by June 2023, Kettleman City roundabout project is moving forward, SR 41 and Stratford bridge replacement is still scheduled to begin in September 2023, the Bush St. and SR 41 interchange roundabout is moving toward permitting. There are several road rehabilitation projects in Kings County, including the SR 198 pavement preservation project that is scheduled to start soon.

Commissioner Orth inquired about the SR 41, SR 46 intersection near the Kern County line. The reply was that there are efforts to keep four lanes along SR 46, but there are no current projects to widen SR 41 in Kings County. Passing lanes along SR 41 would be the most likely improvement that would need to be based on safety concerns.

Commissioner Neves expressed gratitude for SR 198 pavement rehabilitation, and Caltrans' participation in the Kettleman City safety meeting.

**C. Correspondence**

None.

**D. Staff Comments**

Terri King provided a report on the California Inland Port study and grant funding opportunities. She noted that the Regional Policy Council will discuss this issue on November 4, 2022 and a presentation will be made at our next KCAG meeting to seek support for a grant application to be submitted by the Fresno Council of Governments. There was additional discussion regarding the impact of goods movement obstacles and shipping costs.

**E. Commissioner Comments**

None.

**III. KCAG COMMISSION**

**A. General Commissioner Items**

1. Reaffirm all Actions Taken by the TPC on October 26, 2022

A motion was made and seconded (Verboon / Palmerin) to reaffirm all actions taken by the KCAG Transportation Policy Committee on October 26, 2022. The motion carried by the following vote:

Ayes: Neves, Orth, Palmerin, Sharp, Verboon  
Noes: None  
Absent: Preciado

2. Proposed Final Regional Housing Needs Allocation Methodology

Terri King stated that State law requires KCAG to prepare a Regional Housing Needs Allocation (RHNA) Plan for the 6th planning cycle. On January 11, 2022 the California Department of Housing and Community Development (HCD) assigned KCAG a total RHNA housing need of 9,429 units for all jurisdictions in Kings County in the 6th cycle.

John Douglas presented the Kings County Regional Housing Needs Assessment (RHNA) including state requirements, the significance, process, and factors as they apply to the Draft RHNA Allocation methodology.

Commissioner Neves opened the public hearing for the purpose of receiving testimony regarding the proposed Final Regional Housing Needs Allocation Methodology. With nobody coming forward the public hearing was closed.

A motion was made and seconded (Verboon / Sharp) to adopt Resolution No. 22-13 approving the Final RHNA Methodology. The motion carried by the following vote:

Ayes: Neves, Orth, Palmerin, Sharp, Verboon  
Noes: None  
Absent: Preciado

3. Regional Early Action Planning 2.0 Grant Program

Luis Ledezma stated the purpose of Regional Early Action Planning Grant Program (REAP 2.0) and that a portion of the funds are allocated directly to Metropolitan Planning Organizations (MPO), specifically to provide MPOs and other eligible entities with tools and resources to help implement and advance plans, primarily by pursuing greenhouse gas emission reduction targets through land use and transportation strategies. KCAG's maximum award is \$2,060,590 of which an initial allocation of 10% of the total funds are available for outreach to support program development and preparation of the full program funding application, which is due by December 31, 2022. There was further discussion regarding the authorized use of funds as it relates to reducing Vehicle Miles Traveled.

A motion was made and seconded (Verboon / Orth) to adopt Resolution No. 22-04 authorizing the Executive Director to submit an Advance Application Allocation Request for the REAP 2.0 funding program in the amount of \$206,059. The motion carried by the following vote:

Ayes: Neves, Orth, Palmerin, Sharp, Verboon  
Noes: None  
Absent: Preciado

4. CalVans – KCAG Membership

Terri King reported that on January 26, 2011, the KCAG Commission approved Resolution No. 11-01, by which KCAG resolved to join the California Vanpool Authority (CalVans) which initially provided vanpools for the farming community but expanded to serve all types of commuters traveling to work. Vanpool ridership numbers are reporting to the National Transit Database, which are tied to the urbanized area Federal Transit Administration (FTA) Section 5307 funds apportioned to the Kings County Area Public Transit Agency (KCAPTA) and generates approximately \$2.6 million in FTA funds to KCAPTA. CalVans will be relocating its headquarters to Sacramento and will be moving out of the Hanford office building no later than September 30, 2023.

At the September 14, 2022 KCAG Commission meeting, Commissioners asked staff to bring back an agenda item to discuss the potential to withdraw from CalVans. In order to withdraw, the CalVans Joint Powers Agreement states that a Member Agency may withdraw from the Transit Authority by filing its written notice of withdrawal with the Executive Director 180 days before the actual withdrawal. There was discussion regarding the advantages of withdrawal and creating a manageable local service. Angie Dow provided a brief report on fare box revenues that could be generated by a local service and the possibility of establishing a tri-county partnership with Fresno and Tulare County. KCAG Commissioner directed KCAG staff to bring back an agenda item for the next KCAG meeting to approve the withdrawal from CalVans.

5. KCAG Executive Director Compensation

Terri King reported that during closed session discussion at the August 24, 2022, meeting the KCAG Commission directed the KCAG labor negotiator to have KCAG staff prepare a resolution to approve a salary and benefits package for the KCAG Executive Director that included a salary increase of 7.5% effective the pay period immediately following the October 26, 2022 KCAG Commission meeting.

A motion was made and seconded (Palmerin / Sharp) to adopt Resolution 22-05 to approve a salary and benefits package for the KCAG Executive Director to include a salary increase of 7.5%, effective October 31, 2022 (Pay period #23). The motion carried by the following vote:

Ayes: Neves, Orth, Palmerin, Sharp, Verboon  
Noes: None  
Absent: Preciado

6. Reschedule November / December KCAG Meeting Dates

Terri King reported that the November and December meetings are close to the Holidays and KCAG historically reschedules and combines the November and December meeting so that they do not conflict with the Holidays.

A motion was made and seconded (Verboon / Orth) to cancel the November 23, 2022, and December 28, 2022, meetings and schedule a Special Meeting for December 7, 2022 at 3:00 p.m. The motion carried by the following vote:

Ayes: Neves, Orth, Palmerin, Sharp, Verboon  
Noes: None  
Absent: Preciado

**IV. MISCELLANEOUS**

**A. Correspondence**

None.

**B. Staff Comments**

Terri King said there is a Regional Policy Council meeting scheduled for November 4, 2022, to discuss the California Inland Port grant application; the San Joaquins JPA meeting is November 18, 2022; registration is now open for the CalCOG conference in Riverside in March 2023. Next month's agenda will include the FY23-24 Overall Work Program activities, the TDA FY 21-22 audit extensions, First Quarter financial report, and the resolution for withdrawal from CalVans.

**C. Commissioner Comments**

Commissioner Palmerin asked how the City of Hanford works to keep homeless encampments out of empty lots. The reply was regular monitoring.

**V. ADJOURNMENT: Next meeting scheduled for December 7, 2022**

There being no further business before the Kings County Association of Governments Commission, the meeting was adjourned at 4:35 p.m.

Respectfully submitted,

KINGS COUNTY ASSOCIATION OF GOVERNMENTS

Terri King, Executive Director