



*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including auxiliary aids, translation requests, or other accommodations, please contact the KCAG Office at (559) 852-2654 by 4:00 on the Friday prior to this meeting. Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at 339 West D Street, Suite B, Lemoore, CA. In addition, most documents will be posted on [www.kingscog.org](http://www.kingscog.org).*

# SPECIAL MEETING

**Agenda:** KINGS COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY

**Place:** This meeting will be held via Teleconference

**Please join the meeting from your phone.**

**Call in Number: 866-866-2244**

**Participant Code: 1747304#**

**Attention: Please mute the call unless speaking**

**Time:** 4:30 p.m., Wednesday, January 26, 2022

## PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

In light of the COVID-19 pandemic, California Governor Gavin Newsom issued Executive Order N-15-21, to delay the effective date of AB361 to October 1, 2021. On September 16, 2021, Governor Gavin Newsom signed into law AB 361 relating to the convening of public meetings, which will remain in effect until January 1, 2024. The Kings County Abandoned Vehicle Abatement Service Authority (KCAVASA) hereby provides notice that it will continue to convene its regularly scheduled public meetings of the Authority via teleconference until further notice.

Members of the public who wish to participate in the meeting can do so one of two ways: via telephone, using the Call in Number and Participant Code noted on the meeting agenda and speaking during prescribed public comment time; or by postal or electronic mail. The public may submit written comments on any matter within the Authority's subject matter jurisdiction, regardless of whether it is on the agenda for Authority consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the KCAG Office no later than 4:00 p.m. on the afternoon of the noticed meeting. To submit written comments by email, please forward them to [Terri.King@co.kings.ca.us](mailto:Terri.King@co.kings.ca.us). To submit such comments by U.S. Mail, please forward them to KCAG, 339 W. D Street, Suite B, Lemoore, CA 93245.

Regarding any disruption that prevents the Authority from broadcasting the meeting to members of the public, then (1) if public access can be restored quickly, the meeting will resume in five (5) minutes to allow re-connection of all members of the Authority and members of the public; or (2) if service cannot be restored quickly, the meeting shall stop, no further action shall be taken on the remaining agenda items and notice of the continued meeting will be provided.

### Authority Members

- |  |                                 |
|--|---------------------------------|
| Commissioner Sid Palmerin, Chair       | Councilmember, City of Corcoran |
| Commissioner Kalish Morrow, Vice chair | Councilmember, City of Hanford  |
| Commissioner David Orth                | Councilmember, City of Lemoore  |
| Commissioner Alvaro Preciado           | Councilmember, City of Avenal   |
| Commissioner Doug Verboon              | Supervisor, County of Kings     |

**ITEM****PAGE****ACTION****I. CALL MEETING TO ORDER - Chairperson****A. Roll Call****B. Unscheduled Appearances**

Any person may address the Authority on any subject matter within the jurisdiction or responsibility of the Authority at the beginning of the meeting; or may elect to address the Authority on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Authority. Unscheduled comments will be limited to three minutes.

**C. Minutes**

- |                                |     |        |
|--------------------------------|-----|--------|
| 1. Minutes of December 8, 2021 | 1-3 | Action |
|--------------------------------|-----|--------|

**II. ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY****A. General Authority Items**

- |                                    |     |        |
|------------------------------------|-----|--------|
| 1. FY 2021-22 First Quarter Report | 4-7 | Action |
|------------------------------------|-----|--------|

**III. MISCELLANEOUS:****A. Correspondence****B. Staff Comments****C. Board of Directors Comments****IV. ADJOURNMENT: Next meeting date to be determined**



# MINUTES

## I. CALL MEETING TO ORDER

The meeting of the Kings County Abandoned Vehicle Abatement Service Authority was called to order by Vice-Chair Diane Sharp, at 5:48 p.m., on December 8, 2021, via teleconference, in accordance with COVID-19 Public Meeting Protocol.

COMMISSIONERS PRESENT: Diane Sharp, Alvaro Preciado, Doug Verboon

COMMISSIONERS ABSENT: David Orth, Sid Palmerin

STAFF PRESENT: Joe Cosgrove, Joel Gandarilla, Terri King, Jennifer Morales, Teresa Nickell

KCAG COUNSEL PRESENT: Kris Pedersen

VISITORS PRESENT:

### A. Roll Call

Joel Gandarilla conducted roll call. A quorum was present.

### B. Unscheduled Appearances

Kris Pedersen stated that the KCAG Board has made the required findings under AB 361, and on November 17, 2021, passed Resolution 21-03 authorizing the meeting to continue under the new requirements of the Brown Act during a state of emergency.

### C. Minutes

A motion was made and seconded (Verboon / Preciado) to approve the Minutes of June 23, 2021. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon  
Noes: None  
Absent: Orth, Palmerin

## II. Abandoned Vehicle Abatement Service Authority

### A. General Authority Items

#### 1. FY 2020-21 Fourth Quarter Report

Teresa Nickell stated that for the Fourth Quarter of FY 2020-21, a total of \$30,969.40 in AVA funds was allocated to Kings County. Member agencies will receive \$20,220.48 in available AVA funds, and expended \$11,127.04 conducting AVA activities. Administration expenses were \$10,748.92 for KCAG, which included staff salaries and benefits, and legal expenses. A total of 47 vehicles were abated this quarter versus 56 during the previous quarter.

A motion was made and seconded (Verboon / Sharp) to approve the FY 2020-21 Fourth Quarter Report. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon  
Noes: None  
Absent: Orth, Palmerin

2. FY 2020-21 Annual Report

Teresa Nickell stated that a total of \$118,056.00 in AVA fund apportionments and \$2,993.79 in interest was received in FY 2020-21, member jurisdictions spent \$114,041.02 conducting AVA activities, and administrative expenses were \$39,912.26 for managing the AVA program. A total of 335 vehicle abatements were allowed during the year, for an average cost per abatement of \$340.42. A balance of \$319,674.78 in unspent FY 2020-21 AVA apportionments remains in the AVA account to be distributed in FY 2021-22.

A motion was made and seconded (Verboon / Sharp) to approve the FY 2020-21 Annual Report. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon  
Noes: None  
Absent: Orth, Palmerin

3. FY 2018-19 and FY 2019-20 AVA Compliance Reports

Teresa Nickel reported that the accounting firm of Hudson Henderson & Company, Inc. prepared the compliance reports for the Kings County Vehicle Abatement Service Authority for the years ending June 30, 2019 and June 30, 2020. The review found that the Service Agency and its jurisdictions are in compliance with all applicable AVA laws, with an exception that the City of Lemoore incorrectly reported \$22.14 of fuel to the AVA Program. The discrepancy was corrected after being noted during the course of procedures being performed.

A motion was made and seconded (Verboon / Sharp) to accept the FY 2018-19 and FY 2019-20 Abandoned Vehicle Abatement Compliance Reports. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon  
Noes: None  
Absent: Orth, Palmerin

**III. MISCELLANEOUS**

**A. Correspondence**

None.

**B. Staff Comments**

None.

**B. Board of Directors Comments**

Commissioner Preciado and Commissioner Sharp wished everyone Happy Holidays.

**IV. ADJOURNMENT: Next meeting to be determined**

There being no further business before the Kings County Abandoned Vehicle Abatement Service Authority, the meeting was adjourned at 6:01 p.m.

Respectfully submitted,

KINGS COUNTY ASSOCIATION OF GOVERNMENTS

Terri King, Executive Director









