



MINUTES

I. CALL MEETING TO ORDER

The meeting of the Kings County Abandoned Vehicle Abatement Service Authority was called to order by Vice-Chair Diane Sharp, at 5:48 p.m., on December 8, 2021, via teleconference, in accordance with COVID-19 Public Meeting Protocol.

COMMISSIONERS PRESENT: Diane Sharp, Alvaro Preciado, Doug Verboon

COMMISSIONERS ABSENT: David Orth, Sid Palmerin

STAFF PRESENT: Joe Cosgrove, Joel Gandarilla, Terri King, Jennifer Morales, Teresa Nickell

KCAG COUNSEL PRESENT: Kris Pedersen

VISITORS PRESENT:

A. Roll Call

Joel Gandarilla conducted roll call. A quorum was present.

B. Unscheduled Appearances

Kris Pedersen stated that the KCAG Board has made the required findings under AB 361, and on November 17, 2021, passed Resolution 21-03 authorizing the meeting to continue under the new requirements of the Brown Act during a state of emergency.

C. Minutes

A motion was made and seconded (Verboon / Preciado) to approve the Minutes of June 23, 2021. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon
Noes: None
Absent: Orth, Palmerin

II. Abandoned Vehicle Abatement Service Authority

A. General Authority Items

1. FY 2020-21 Fourth Quarter Report

Teresa Nickell stated that for the Fourth Quarter of FY 2020-21, a total of \$30,969.40 in AVA funds was allocated to Kings County. Member agencies will receive \$20,220.48 in available AVA funds, and expended \$11,127.04 conducting AVA activities. Administration expenses were \$10,748.92 for KCAG, which included staff salaries and benefits, and legal expenses. A total of 47 vehicles were abated this quarter versus 56 during the previous quarter.

A motion was made and seconded (Verboon / Sharp) to approve the FY 2020-21 Fourth Quarter Report. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon
Noes: None
Absent: Orth, Palmerin

2. FY 2020-21 Annual Report

Teresa Nickell stated that a total of \$118,056.00 in AVA fund apportionments and \$2,993.79 in interest was received in FY 2020-21, member jurisdictions spent \$114,041.02 conducting AVA activities, and administrative expenses were \$39,912.26 for managing the AVA program. A total of 335 vehicle abatements were allowed during the year, for an average cost per abatement of \$340.42. A balance of \$319,674.78 in unspent FY 2020-21 AVA apportionments remains in the AVA account to be distributed in FY 2021-22.

A motion was made and seconded (Verboon / Sharp) to approve the FY 2020-21 Annual Report. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon
Noes: None
Absent: Orth, Palmerin

3. FY 2018-19 and FY 2019-20 AVA Compliance Reports

Teresa Nickel reported that the accounting firm of Hudson Henderson & Company, Inc. prepared the compliance reports for the Kings County Vehicle Abatement Service Authority for the years ending June 30, 2019 and June 30, 2020. The review found that the Service Agency and its jurisdictions are in compliance with all applicable AVA laws, with an exception that the City of Lemoore incorrectly reported \$22.14 of fuel to the AVA Program. The discrepancy was corrected after being noted during the course of procedures being performed.

A motion was made and seconded (Verboon / Sharp) to accept the FY 2018-19 and FY 2019-20 Abandoned Vehicle Abatement Compliance Reports. Motion carried by the following vote:

Ayes: Preciado, Sharp, Verboon
Noes: None
Absent: Orth, Palmerin

III. MISCELLANEOUS

A. Correspondence

None.

B. Staff Comments

None.

B. Board of Directors Comments

Commissioner Preciado and Commissioner Sharp wished everyone Happy Holidays.

IV. ADJOURNMENT: Next meeting to be determined

There being no further business before the Kings County Abandoned Vehicle Abatement Service Authority, the meeting was adjourned at 6:01 p.m.

Respectfully submitted,

KINGS COUNTY ASSOCIATION OF GOVERNMENTS

Terri King, Executive Director