In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the KCAG Office at (559) 852-2654 by 4:00 on the Friday prior to this meeting. Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at 339 West D Street, Suite B, Lemoore, CA. In addition most documents will be posted on www.kingscog.org.

S P E C I A L
M E E T I N G

Place: Board of Supervisors Chambers
Kings County Government Center
1400 W. Lacey Blvd., Hanford, CA

Time: 4:30 p.m., Wednesday, July 30, 2014

Agenda: KINGS COUNTY ASSOCIATION OF GOVERNMENTS

<table>
<thead>
<tr>
<th>ITEM</th>
<th>PAGE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Call Meeting to Order - Chairman</td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Roll Call</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Unscheduled Appearances</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Any person may address the Commission on any subject matter within the jurisdiction or responsibility of the Commission at the beginning of the meeting; or may elect to address the Commission on any agenda item at the time the item is called by the Chair, but before the matter is acted upon by the Commission. Unscheduled comments will be limited to three minutes.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Minutes</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Minutes of June 25, 2014</td>
<td>1-8</td>
<td>Action</td>
</tr>
</tbody>
</table>

<p>| II. KCAG Transportation Policy Committee | | |
| A. General Transportation Items | | |
| 1. Final 2014 Regional Transportation Plan / Sustainable Communities Strategy Environmental Impact Report (Resolution No. 14-08) | 9-13 | Action |</p>
<table>
<thead>
<tr>
<th>ITEM</th>
<th>PAGE</th>
<th>ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>B. Caltrans Reports</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Correspondence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>D. Staff Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>E. Commissioner Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>III. KCAG COMMISSION</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. General Commission Items</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1. Reaffirm all Actions Taken by the TPC on July 30, 2014</td>
<td></td>
<td>Reaffirm</td>
</tr>
<tr>
<td>2. Areawide Planning Review No. 14-03</td>
<td>20-24</td>
<td>Ratify</td>
</tr>
<tr>
<td>City of Hanford - HUD Community Development Block Grant</td>
<td></td>
<td>Comments</td>
</tr>
<tr>
<td>a. Consider Selection of KCAG Commissioner</td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. Consider Out of State Travel for KCAG Staff</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4. Job Specification for KCAG Executive Assistance</td>
<td>29-31</td>
<td>Action</td>
</tr>
<tr>
<td>5. San Joaquin Valley Blueprint Awards</td>
<td>32-36</td>
<td>Information</td>
</tr>
<tr>
<td>6. Regional Planning Advisory Committee Report</td>
<td>37-38</td>
<td>Action</td>
</tr>
<tr>
<td><strong>IV. MISCELLANEOUS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A. Correspondence</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B. Staff Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>C. Commissioner Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>V. ADJOURNMENT:</strong> Next meeting scheduled for August 27, 2014.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
MINUTES

CALL MEETING TO ORDER

The meeting of the Kings County Association of Governments was called to order by Joe Neves, Chairperson, at 4:31 p.m., on June 25, 2014 in the Board of Supervisors Chambers, Administration Building, Kings County Government Center, 1400 W. Lacey Blvd., Hanford, California.

COMMISSIONERS PRESENT: Joe Neves, Mark Cartwright, Harlin Casida, Russ Curry, Doug Verboon, Lois Wynne, Paul Marquez

COMMISSIONERS ABSENT None

STAFF PRESENT: Terri King, Bruce Abanathie, Teresa Nickell; Kris Pedersen, Counsel

VISITORS PRESENT: Chuck Kinney, Jim Christian, Dennis Tristao, Diane Friend, Kendall Flint

A. Roll Call

Chairperson Neves conducted roll call.

B. Unscheduled Appearances

None

C. Minutes

1. Minutes of May 21, 2014

A motion was made and seconded (Casida / Verboon) to approve the Minutes of May 21, 2014. Motion carried by the following vote:

Cartwright: Yes
Casida: Yes
Curry: Yes
Marquez: Yes
Neves: Yes
Verboon: Yes
Wynne: Abstain
2. Minutes of May 28, 2014

A motion was made and seconded (Casida / Verboon) to approve the Minutes of May 28, 2014. Motion carried by the following vote:

Cartwright: Yes
Casida: Yes
Curry: Yes
Marquez: Yes
Neves: Yes
Verboon: Yes
Wynne: Abstain

KCAG TRANSPORTATION POLICY COMMITTEE

A. General Transportation Items

1. FY 2014-15 Transportation Development Act

Ms. Nickell indicated the KCAG Transportation Policy Committee (TPC) may approve the allocations for streets and roads to claimants pursuant to the Transportation Development Act (TDA) once findings for unmet transit needs are adopted. The unmet transit needs public hearings process has been completed and all testimony received during the public comment period has been reviewed and evaluated by the Social Service Transportation Advisory Council (SSTAC), the Kings County Area Public Transit Agency (KCAPTA), and KCAG staff. All testimony requests and evaluations are included in the Resolution No. 14-05 regarding unmet transit needs determination, along with a recommendation that there are no unmet transit needs that are reasonable to meet for FY 2014-15.

Ms. King indicated the final payment for the FY 2013-14 Local Transportation Fund has been received and the County Auditor notified to approve the funds for street and road purposes.

A motion was made and seconded (Verboon / Cartwright) to adopt Resolution No. 14-05 to approve the FY 2014-15 Unmet Transit Needs Determination. Motion carried by the following vote:

Cartwright: Yes
Casida: Yes
Curry: Yes
Neves: Yes
Verboon: Yes
Wynne: Yes
Marquez: Abstain

A motion was made and seconded (Cartwright / Casida) to adopt Resolution No. 14-06 to approve the FY 2014-15 Local Transportation Fund apportionments and allocations. Motion carried by the following vote:

Cartwright: Yes
Casida: Yes
Curry: Yes
Neves: Yes
Verboon: Yes
Wynne: Yes
Marquez: Yes

A motion was made and seconded (Curry / Verboon) to adopt Resolution No. 14-07 to approve the FY 2014-15 State Transit Assistance allocations. Motion carried by the following vote:

Cartwright: Yes
Casida: Yes
Curry: Yes
Neves: Yes
Verboon: Yes
Wynne: Yes
Marquez: Yes


Ms. King stated that the draft documents were released for review and comment and that a public hearing is scheduled for tonight to consider public comments. She stated that included in the agenda was a draft presentation that will be given, and that following the presentation staff recommended that the public hearing be conducted, and after the close of the hearing the KCAG Transportation Policy Committee will be asked to select a preferred scenario for the Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS).

Ms. King recommended that the public hearing be opened to consider testimony and that after closing discuss the selection of the preferred scenario for the RTP/SCS. She also stated that KCAG staff was working with our member agencies and the public on the review of the draft Environmental Impact Report (EIR) and requests that the comment period for the Environmental Impact Report be extended until July 2, 2014. She introduced Kendall Flint, consultant, who gave a short presentation on the results of the outreach effort for the RTP/SCS and the four different scenarios that will be considered for approval. Ms. Flint provided a comparison between Scenario 2 and 3 that were considered to be the most favored by input during the outreach efforts. Commissioner Cartwright asked for clarification and commented that each of the scenarios achieved the targets except for Scenario 4. Kendall Flint noted that Scenario 1 does not reflect the way the general plans are changing in terms of their land use and that Scenarios 2 and 3 more closely match the way the cities are evolving now based on general plans recently adopted or under the process of being updated. She noted that any of the scenarios could be selected, but the public expressed their view of a preferred scenario during the outreach efforts as reported.

Mr. Cartwright asked for an update on the discussions between KCAG staff and the Special Advisory Committee regarding concerns with the mitigation measures included in the EIR and asked if they would be addressed in the final EIR. Ms. King stated that they would be addressed in the final document and the reason for extending the comment period.

Chairman Neves opened the public hearing to consider testimony. Dennis Tristao, representing Kings County Farm Bureau members, supplied a copy of written draft comments and stated his primary goal is to ask for an extension of the public comment period to review the final EIR and response to comments and be allowed adequate time to provide comments for consideration prior to the adoption of the RTP/SCS EIR. He stated that while there are positive aspects to the EIR, there are some that address issues and policies that they need more time to review. Although
the document is focused on transportation planning, the EIR mitigations affect land use planning. Under land use he identified a few areas regarding taking agricultural land out of production for transportation projects. There is discussion regarding the use of conservation easements and how they could be funded and how they could be handled as far as oversight. The biological resource section includes reoccurring report referenced a particular a figure that identifies wetland features in Kings County and identifies the Tulare Lake bed currently as wetlands and requests that that particular document be removed, as they have taken issue with many of the classifications in the National Wetlands Database. He noted that the documents still list the Corcoran Airport as being a public-use airport and identifies deficiencies and asked that the verbiage be modified within the document to reflect that the Corcoran Airport is a private-use airport. He stated that the Farm Bureau would like an extension of the term for comment to be extended a few weeks to a month to complete their review in concert with the consultant and staff. He expressed his concerns with the Stakeholder Working Group appointment method and attendance at those meetings.

Chuck Kinney, Kings County Community Development Agency, stated that county staff met with KCAG staff on June 5th, 2014 to discuss concerns related to the draft EIR document. He noted that KCAG staff is making revision to the document to hopefully address their concerns and that the County is withholding submitting comments at this point, utilizing the extra week provided for public comment to be able to see the revisions.

Commissioner Neves asked if we received any other written testimony. Bruce Abanathie stated we have received eight letters of comment covering each of the documents. One was received from Caltrans regarding the Federal Transportation Improvement Program (FTIP), two letters in regards to the EIR under the Notice of Preparation, a third letter from the Flood Protection Bureau on the EIR. A letter was received from Caltrans on the RTP, and one letter in general context. He stated that KCAG staff is responding to each of the comments and they will be included in the final document.

There was discussion regarding the length of the public comments period extension and the scheduling of the KCAG Commission meeting to consider taking action on the final documents to meet required timelines. Commissioner Neves closed the public hearing. A motion was made and seconded (Casida / Cartwright) to extend the comment period until July 15, 2014, to reschedule the KCAG Technical Advisory Committee meeting to July 23rd, 2014, and reschedule the KCAG Transportation Policy Committee meeting to July 30th, 2014.

Bruce Abanathie provided a review of the RTP/SCS scenario polling results from the various public workshops and group presentations on the final RTP/SCS. He stated that when looking at the scenario rankings, four out of five of the goals for the scenarios to meet were met or preferred by Scenario 2. KCAG staff's recommendation was to select Scenario 2 as the preferred scenario. Ms. King noted that the California Air Resources Board (ARB) is to determine only if the scenario that KCAG selects has met the emission reduction targets they set. She commented on
the informational meeting held by the ARB in May regarding the status of the RTP/SCS’s being developed within the San Joaquin Valley and their focus on the four largest MPOs, the public comments they received, and the coordination efforts that had taken place among the MPOs and the ARB. It is up to the KCAG Transportation Policy Committee to select the preferred scenario and she highlighted the differences between Scenarios 2 and 3 and the funded or un-funded transit projects included in each and the trade off in funding other projects such as road maintenance. She also noted that there is only slight difference in the emission reductions between the four scenarios. She asked that the KCAG Transportation Policy Committee select the preferred scenario that will be carried forward into the final RTP/SCS. By consensus, the Commissioners directed staff to bring back Scenario No. 2 as the preferred scenario for ratification at the next meeting.

3. San Joaquin Joint Powers Authority Update

Ms. King stated that the Commission had asked that an update on the San Joaquin’s Joint Powers Authority be placed on the agenda and provided a summary of the establishment of the Authority for regional governance of the Amtrak San Joaquin’s. She reported that the next meeting agenda is in the packet and is scheduled for June 27th, 2014, that the topics to be acted on include two important items, including the business plan approval and a status report on the interagency transfer agreement that is required in order to complete the regional governance of the intercity passenger rail service, to be completed no later than December 31, 2014.

B. Caltrans Reports

Paul Marquez discussed the articles in the quarterly Caltrans newsletter which highlighted California as ranking as one of the top bike friendly states due to increase in funding and improvements in road designs to accommodate bicycle use, and investment in resources to emphasize fix it first for the preservation and effective management of the existing system rather than expanding the system and not having the funds to maintain it. He provided a summary of various projects under construction and highlighted the progress made on the SR 198/19th Ave. interchange project with completion schedule for spring of 2015, but most likely by year end. Ms. King stated she received a notice that the Caltrans District 6 System Management Plan has been completed and is on the Caltrans website. Mr. Marquez provided a summary of the document, which they consider as the general plan for the state highway and includes an outline of the highways and a list of projects for which there may or may not be funding. Ms. King stated that she would provide a link to the document to the Commissioners.

Commissioner Neves requested that Caltrans take care of the weeds on SR 198 around 14th Ave. Commissioner Verboon asked how many wells were placed along the SR 198 Expressway. Mr. Marquez stated that he would forward on the information.

C. Correspondence

None.
D. **Staff Comments**

None.

E. **Commissioner Comments**

Commissioner Wynne stated that she was pleased that the 19th Ave. interchange would be completed soon because they are already seeing movement in potential development in the industrial park south of SR 198 with businesses coming. Commissioner Cartwright stated that the Corcoran Centennial celebrations were scheduled for August 9-11, 2014. Commissioner Curry stated that Hanford finalized their budget, reported that the draft Costco EIR will be out soon and scheduled for approval in July 2014, and that the 4th of July celebrations would be at the high school. Commissioner Casida stated that Avenal’s celebrations will be held on June 28th, 2014 at the sports complex, and will have a budget as of June 26th, 2014. Commissioner Neves stated that Lemoore’s 4th of July celebrations will be in the park from 9:30 and that the County approved the preliminary budget.

**KCAG COMMISSION**

A. **General Commission Items**

1. **Reaffirm all Actions Taken by KCAG Transportation Policy Committee on June 25, 2014**

A motion was made and seconded (Verboon / Casida) to reaffirm all actions taken by the KCAG Transportation Policy Committee on June 25, 2014. Motion carried by the following vote:

Cartwright: Yes
Casida: Yes
Curry: Yes
Neves: Yes
Verboon: Yes
Wynne: Yes


Ms. Nickell reported that Self Help Enterprises is applying for a competitive grant in the amount of $100,000 for USDA Rural Housing Service to provide at least six low-income houses with upgrades for thermal standards in Kings County. Self-Help Enterprises will also utilize funds from Community Development Block Grant, HOME, and other community redevelopment funds for the project. She indicated the project comment period ended May 27, 2014 and written comments indicating the project does not conflict or duplicate any of their programs were received from the City of Hanford Public Works department, Kings County Environmental Health Services, and the San Joaquin Valley Air Pollution Control District.

A motion was made and seconded (Verboon / Cartwright) to affirm that the project works in coordination and does not conflict with other County programs and should be undertaken now and to include and ratify Commissioner’s and staff comments and other reviewers regarding Planning Review No. 14-02. Motion carried by the following vote:
3. Regional Planning Advisory Committee Report

Chuck Kinney reported that the focus was on the review of the RTP/SCS EIR and are waiting on the revisions being made in order to report back. A motion was made and seconded (Cartwright / Gordon) to accept the Committee report. Motion carried by the following vote:

Cartwright: Yes
Casida: Yes
Curry: Yes
Neves: Yes
Verboon: Yes
Wynne: Yes

4. Election of New Officers

Chairman Neves called for nominations for the office of Chairman. It was moved and seconded (Verboon / Curry) to nominate Commissioner Neves to continue as Chairman. It was moved and seconded (Casida / Verboon) to close the nominations and elect Commissioner Neves as Chairman. Motion carried unanimously.

Chairman Neves called for nominations for the office of Vice Chairman. It was moved and seconded (Verboon / Casida) to nominate Commissioner Curry to continue as Vice Chairman. It was moved and seconded (Verboon / Casida) to close the nominations and elect Commissioner Curry as Vice Chairman. Motion carried unanimously.

MISCELLANEOUS

A. Correspondence

None.

B. Staff Comments

Ms. King announced the arrival of Christine Lehn and her husbands baby. The Commissioners expressed their congratulations. She also stated that the next meeting of the San Joaquin Valley Joint Powers Authority is scheduled for Friday September 26th, 2014 in Hanford at the city council chambers and noted the items that may be on the agenda. Ms. King also mentioned that the Regional Policy Council met the previous Friday. Commissioner Verboon noted that they also met with the California Partnership for the San Joaquin Valley and mentioned the topics discussed.

Ms. King noted the potential agenda items for the KCAG Commission meeting to be discussed and voted on at the special meeting on July 30th, 2014.
C. Commissioner Comments

None.

ADJOURNMENT

There being no further business before the Kings County Association of Governments Commission, the meeting was adjourned at 6:04 p.m.

Respectfully submitted,

KINGS COUNTY ASSOCIATION OF GOVERNMENTS

Terri King, Executive Director
TO: KCAG Transportation Policy Committee  
FROM: Terri King, Executive Director  
DATE: July 23, 2014  
SUBJECT: 2014 Kings County Regional Transportation Plan / Sustainable Communities Strategy Final Environmental Impact Report (EIR)

Introduction

The California Environmental Quality Act (CEQA) requires the development of a long-range planning, policy, action, and financial document by each urbanized area Regional Transportation Planning Agency. This requirement is satisfied by the development of the Regional Transportation Plan (RTP) every four years. CEQA also requires that an environmental document accompany the RTP. The RTP/SCS and the projects included in it are considered "a series of actions that may be characterized as one large project" for the purposes of CEQA review.

The 2014 Regional Transportation Plan (RTP) covers a 26-year period from 2014 to 2040 and is an update of the 2011 RTP. The programs, plans, and projects in this document are inclusive of the entire area of Kings County; the cities of Avenal, Corcoran, Hanford and Lemoore, as well as the unincorporated communities of the County. Capital improvement projects identified in the RTP/SCS are located on state highways, county roads and locally owned streets. The RTP/SCS reflects changes in legislative requirements, local land use policies, and resource constraints.

For the first time, KCAG now has the responsibility to prepare a Sustainable Communities Strategy (SCS) as part of the RTP, pursuant to the requirements of California Senate Bill 375 as adopted in 2008. The SCS sets forth a forecasted development pattern for the region, which, when integrated with the transportation network and other transportation measures and policies, is intended to reduce greenhouse gas (GHG) emissions from passenger vehicles and light trucks to achieve the regional GHG reduction targets set by the California Air Resources Board (ARB).

The RTP/SCS is intended to encourage and promote the safe and efficient management, operation and development of a regional intermodal transportation system that will serve the mobility needs of people and goods. Therefore, the overall purpose of the RTP/SCS is to establish regional goals, identify present and future needs, deficiencies and constraints, analyze potential solutions, estimate available funding, and propose infrastructure improvements.

EIR Overview

Preparation of the EIR for the 2014 RTP/SCS was initiated in October 2013. In October, a Notice of Preparation (NOP) for the EIR was sent to the State Clearinghouse, Kings County Clerk Recorder's Office and other public agencies and organizations in accordance with CECA Guidelines. A scoping meeting was held on November 6, 2013. No comments were received during the scoping meeting; however, three comment letters were submitted from recipients of the NOP regarding preparation of the EIR.
The environmental issues areas addressed in the EIR, pursuant to CEQA include:

- Aesthetics
- Air Quality
- Biological Resources
- Cultural Resources
- Energy
- Environmental Justice
- Greenhouse Gas Emissions
- Geology and Soils
- Hydrology and Water Quality
- Land Use
- Noise
- Transportation and Circulation

The EIR identified a few significant and unavoidable impacts related to aesthetics (change of visual character), biological resources (wildlife movement), cultural resources (historic structures), and land use (the conversion of agricultural lands), wildlife movement. All other environmental issue areas were determined to be either significant but mitigable or less than significant. For those issue areas where potentially significant, but mitigable impacts were identified, mitigation measures have been developed, which once implemented, would reduce impacts to a less than significant level.

On May 9, 2014, KCAG staff released the Draft EIR for public review and distributed the Draft EIR to the State Clearinghouse and Kings County Clerk in accordance with CEQA requirements. This started the 45-day public review period, which ended on June 25, 2014, however, the KCAG Transportation Policy Committee extended the comment period to July 15, 2014.

Three comment letters on the Draft EIR were received. The comment letters were received from the Central Valley Flood Protection Board, the California High Speed Rail Authority, and the Kings County Farm Bureau. These letters along with a response to the letters have been provided in the Final EIR along with a Mitigation Monitoring and Reporting Program. In addition to the Final EIR, CEQA Findings of Fact, and a Statement of Overriding Considerations have been developed.

It is recommended that the Final EIR be certified and the requisite CEQA findings be made by the adoption of the attached Resolution. A copy of the EIR, CEQA Findings can be found on the KCAG website at:  http://www.kingscog.org/assets/KCAG%202014%20RTP-SCS%20Final%20PEIR.pdf and http://www.kingscog.org/assets/2014%20RTP%20SCS%20CEQA%20Findings%20draft.pdf

**Recommendation**

KCAG staff and the KCAG Technical Advisory Committee recommend that the KCAG Transportation Policy Committee Certify the Final EIR for the 2014 RTP/SCS with the adoption of Resolution No. 14-08.
BEFORE THE KINGS COUNTY ASSOCIATION OF GOVERNMENTS
TRANSPORTATION POLICY COMMITTEE

* * * * * * *

IN THE MATTER OF CERTIFYING THE ) RESOLUTION NO. 14-08
FINAL ENVIRONMENTAL IMPACT )
REPORT FOR THE 2014 REGIONAL )
TRANSPORTATION PLAN/SUSTAINABLE ) RE: CERTIFY THE FINAL EIR
COMMUNITIES STRATEGY ) FOR THE 2014 RTP/SCS

WHEREAS, the Kings County Association of Governments (KCAG) is a Regional
Transportation Planning Agency and a Metropolitan Planning Organization, pursuant to State
and Federal designation; and

WHEREAS, KCAG has prepared a Final Programmatic Environmental Impact
Reporting (EIR) for the Kings County 2014 Regional Transportation Plan/Sustainable
Communities Strategy (RTP/SCS) in compliance with the California Government Code
(CGC)Section 65080, the California Environmental Quality Act (CEQA) and the State CECA
Guidelines; and

WHEREAS, KCAG filed a Notice of Preparation (NOP) with the State Clearinghouse
and the Kings County Clerk’s Office on October 18, 2013 with a 30-day public comment
period. The State Clearinghouse identified this EIR as State Clearinghouse No.
2013101053; and

WHEREAS, the Draft EIR was completed and filed with the State Clearinghouse and
the Kings County Clerk’s office on May 9, 2014, thereby initiating the 45-day public review
period as required by CEQA, which was scheduled to conclude on June 25, 2014. KCAG
Transportation Policy Committee received a request to extend the public review period for
the Draft EIR, which was extended to July 15, 2014 for a total public review and comment
period of 68 days; and

WHEREAS, on June 25, 2014, in accordance with CEQA Guidelines Section
15087(a), a duly-noticed public hearing on the Draft EIR was held, during which all persons
were provided with an opportunity for public comment on the analysis in the Draft EIR; and

WHEREAS, the environmental impacts of the project have been analyzed through
the Final EIR, which is comprised of the Draft EIR, changes and revisions to the Draft EIR,
the Response to Comments, technical appendices, and the Mitigation Monitoring and
Reporting Program (MMRP), a full, true and current copy of which is on file with the County
Clerk and KCAG; and
WHEREAS, KCAG has reviewed all comments received from the public in response to the proposed EIR and included them in the Final EIR; and

WHEREAS, KCAG has considered all factors relating to the potential environmental impacts addressed in the Final EIR.

NOW, THEREFORE, BE IT RESOLVED, that the KCAG Transportation Policy Committee finds and declares as follows:

1. KCAG adopts the foregoing recitals as true and correct.

2. KCAG hereby finds that the Final EIR reflects the independent judgment of KCAG as Lead Agency for the 2014 Kings County Regional Transportation Plan/Sustainable Communities Strategy.

3. KCAG hereby finds that the Final EIR has been completed in compliance with CEQA, and that KCAG has independently reviewed and considered the Final EIR, together with all comments received during the public review process, prior to certifying the Final EIR.

4. KCAG finds that the Final EIR provides an adequate assessment of the potentially significant environmental impacts of the project.

5. KCAG adopts the Findings of Fact and Statement of Overriding Considerations attached hereto and incorporated by this reference, which documents and supports the conclusion that even with the implementation of all feasible mitigation measures recommended in the Final EIR, it is infeasible to reduce the project’s impact related to aesthetics (change of visual character), biological resources (wildlife movement), cultural resources (historic structures), and land use (the conversion of agricultural lands), wildlife movement to a level of less than significant, and which further sets forth the overriding benefits of the project, which outweigh the unavoidable environmental impacts of the project. Therefore, KCAG finds that the project’s benefits outweigh the adverse impacts.

6. KCAG adopts the MMRP (included in Appendix B of the Final EIR and incorporated by reference) as the mitigation monitoring and reporting program for the project.

7. Based on the foregoing, KCAG certifies the Final EIR.

8. KCAG staff is authorized and directed to cause a Notice of Determination concerning the certification of the Final EIR for the project to be filed in the office of the Kings County Clerk and State Clearinghouse in accordance with CEQA and the State CEQA Guidelines. KCAG staff are further authorized and directed to take all steps necessary or convenient to proceed with the project in accordance with the Final EIR, the MMRP, and the terms of this Resolution.

9. The Executive Director or her designee(s) are directed to take such further actions as may be necessary and appropriate to carry out the intent of this Resolution.
10. This Resolution shall take effect immediately upon its adoption.

The foregoing Resolution was adopted on a motion by Commissioner ______________, seconded by Commissioner ______________, at a special meeting held on the 30th day of July, 2014 by the following vote:

AYES:  
NOES:  
ABSENT:

KINGS COUNTY ASSOCIATION OF GOVERNMENTS  
TRANSPORTATION POLICY COMMITTEE

______________________________
Chair

WITNESS my hand this __________ day of ______________, 2014.

______________________________
Terri King, Executive Director
TO: KCAG Transportation Policy Committee
FROM: Terri King, Executive Director
DATE: July 23, 2014

SUBJECT: Final 2014 Regional Transportation Plan / Sustainable Communities Strategy, Final 2015 Federal Transportation Improvement Program, and Final Air Quality Conformity Analysis

**Final 2014 Regional Transportation Plan / Sustainable Communities Strategy**

Title 23 United States Code (USC) §134 requires Regional Transportation Planning Agencies (RTPAs) and Metropolitan Planning Organizations (MPOs) in National Ambient Air Quality Standard Non-attainment regions to prepare a Regional Transportation Plan (RTP) every four years. The RTP is the long range transportation planning document for the region.

California Government Code §65080 et seq., the California Environmental Quality Act (CEQA), require the preparation of an accompanying environmental document that addresses the cumulative environmental impacts of the projects and programs contained in the RTP.

California Senate Bill 375 (SB 375), the “Transportation Planning - Environmental Review”, (2008) requires that the 2014 RTP include a new element, a Sustainable Communities Strategy (SCS), to explain how the region will meet the California Air Resources Board established reduction targets for Greenhouse Gases (GHG). SB 375 was developed as an adjunct to help cities and counties reach their GHG reductions mandated by Assembly Bill 32 (2006), the “California Global Warming Solutions Act of 2006” (AB 32)

**2014 RTP Process**

Work developing the RTP/SCS began even prior to the adoption of the 2011 RTP. KCAG Staff began participating in meetings and workshops with other valley regional agencies to establish a process whereby the 2014 RTPs could meet all of the requirements of the federal and state legislations as well as develop a SCS that would meet the required Greenhouse Gas reduction targets.

The RTP represents an accumulation of all of the plans and programs adopted by the local agencies, such as the cities and county general plans, bicycle plans, the college and the Naval Air Station plans. Additionally, the short term transportation improvement programs, the Federal and Regional Transportation Improvement Programs (the FTIP and the RTIP) are subsets of this plan. These are the programs that include the transportation projects being programmed and receive the funding to go forward to construction.

The RTP discusses major transportation issues in the Kings County region including state highways, routes of regional significance, public transit, railroads, aviation facilities, non-motorized facilities, transportation systems management, and transportation control measures.
The RTP/SCS has completed two rounds of public outreach presentations to the city councils and county board, created a website and an email blast program, and asked the public and the KCAG Transportation Policy Committee to select a preferred scenario to meet the goals of the RTP/SCS.

KCAG staff released the draft 2014 RTP/SCS on April 28, 2014 for a 55-day public review and comment period through June 25, 2014. KCAG received eight total comment letters, four of which were more appropriately answered in the Environmental Impact Report. The remaining four have been incorporated in the final RTP with modifications where appropriate and responses from KCAG Staff. A copy of the 2014 RTP/SCS and its Appendices can be found on the KCAG website at: http://www.kingscog.org/assets/2014%20RTP%20Chapters%20-%20Final.pdf http://www.kingscog.org/assets/2014%20RTP%20Appendices%20-%20Final.pdf

Preferred RTP/SCS Scenario

The KCAG Transportation Policy Committee expressed their preference for Scenario No. 2 – Moderate Transit Investment as the preferred scenario of the SCS to carry forward in the final RTP/SCS and EIR at their June 25, 2014 meeting and asked that it be brought back for ratification.

2015 Federal Transportation Improvement Program

KCAG, as a federally designated metropolitan planning organization (MPO) for Kings County, is required to biennially adopt a Federal Transportation Improvement Program (FTIP) as part of the formal process in applying for federal funds from the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Projects requiring federal funding, a federal action, or projects that are considered regionally significant must be included in the FTIP. The FTIP must also be found to conform to the State Implementation Plan (SIP) for the attainment of air quality standards and the FTIP must be financially constrained.

The Final Draft 2015 KCAG FTIP

The 2015 FTIP includes the ongoing projects from the last federally-approved FTIP, as amended, and new projects received since the last 2013 FTIP amendment for the FYs 2014-2015 through 2017-18. The FTIP provides a priority list of projects to be delivered during this quadrennial period. Prior and later years are included for informational purposes, but projects listed may be moved into the quadrennial element by subsequent FTIP amendments as funding allows. The FTIP includes a financial plan that demonstrates financial constraint for both capital and operational costs on an annual basis.

KCAG staff released the draft 2015 FTIP for the required 30-day public review and comment period from May 9 to June 25, 2014. A public hearing was held before the KCAG Transportation Policy Committee June 25, 2014, to hear and consider comments. KCAG received comments from Caltrans and the Federal Highways Administration. All comments received have been responded to and necessary changes have been incorporated into the Final 2015 FTIP. A copy of the 2015 FTIP can be found on the KCAG website at: http://www.kingscog.org/assets/Final%202015%20FTIP%207-18-14.pdf

Air Quality Conformity Analysis

Kings County is part of the San Joaquin Valley, which is a non-attainment area for several pollutants. Failure to meet air quality requirements could result in a lapse of federal funding for non-exempt projects. Therefore, prior to adopting the RTP/SCS and FTIP, KCAG must make a finding that the RTP/SCS and FTIP projects cumulatively do not result in an increase in vehicle emissions of non-attainment pollutants or their precursors. As such, the RTP/SCS and FTIP are accompanied by an Air Quality Conformity analysis that assures that the 2014 RTP/SCS and 2015 FTIP meet the air quality plans established by the State Implementation Plan (SIP).
KCAG staff released the draft Air Quality Conformity analysis for the required 30-day public review and comment period from May 9 to June 25, 2014. A public hearing was held before the KCAG Transportation Policy Committee June 25, 2014, to hear and consider comments. No comments were received. A copy of the Air Quality Conformity document can be found on the KCAG website at: http://www.kingscoq.org/assets/2014-07-14%20FINAL%202014%20RTP-2015%20FTIP%20Conformity%20Document.pdf

**Recommendation**

KCAG staff and the KCAG Technical Advisory Committee recommend the following:

1. That the KCAG Transportation Policy Committee ratify the selection of Scenario 2 – Moderate Transit Investment, as the preferred scenario for the 2014 RTP/SCS; and

2. That the KCAG Transportation Policy Committee consider the approval of the Final 2014 RTP/SCS, the Final 2015 FTIP, and the final corresponding Air Quality Conformity Analysis with the adoption of Resolution No. 14-09.
BEFORE THE KING COUNTY ASSOCIATION OF GOVERNMENTS
TRANSPORTATION POLICY COMMITTEE

* * * * * * *

IN THE MATTER OF ADOPTING THE 2014 REGIONAL TRANSPORTATION PLAN /
SUSTAINABLE COMMUNITIES STRATEGY, 2016 FEDERAL TRANSPORTATION
IMPROVEMENT PROGRAM, AND CORRESPONDING AIR QUALITY
CONFORMITY ANALYSIS ) RESOLUTION NO. 14-09

RE: 2014 RTP/SCS, 2015 FTIP AND AIR QUALITY
CONFORMITY

WHEREAS, the Kings County Association of Governments (KCAG) is a Regional
Transportation Planning Agency and a Metropolitan Planning Organization, pursuant to State
and Federal designation; and

WHEREAS, federal planning regulations require Metropolitan Planning Organizations
to prepare and adopt a long range Regional Transportation Plan (RTP) for their region; and

WHEREAS, federal planning regulations require that Metropolitan Planning
Organizations prepare and adopt a Federal Transportation Improvement Program (FTIP) for
their region; and

WHEREAS, Section 65080 of the California Government Code requires each regional
transportation planning agency to prepare a regional transportation plan and update it for
submission to the governing Policy Board for adoption; and

WHEREAS, Senate Bill (SB) 375 (Steinberg, 2008) requires that Metropolitan
Planning Organizations prepare a Sustainable Communities Strategy (SCS) as part of the
2014 Regional Transportation Plan that demonstrates how the region will reduce the
greenhouse gas emissions (GHG) from automobiles and light trucks to achieve, if there is a
feasible way to do so, the greenhouse gas emission reduction targets approved by the
California Air Resources Board (ARB); and

WHEREAS, pursuant to SB 375, ARB set the per capita GHG emission reduction
targets for the San Joaquin Valley region at 5% below 2005 per capita emissions levels by
2020 and 10% below 2005 per capita emissions levels by 2035; and

WHEREAS, a 2014 Regional Transportation Plan / Sustainable Communities Strategy
(RTP/SCS) has been prepared in full compliance with federal guidance; and

WHEREAS, a 2014 (RTP/SCS) has been prepared in accordance with state
guidelines adopted by the California Transportation Commission; and

WHEREAS, federal planning regulations require that Metropolitan Planning
Organizations prepare and adopt a short range Federal Transportation Improvement Program
(FTIP) for their region; and
WHEREAS, the 2015 Federal Transportation Improvement Program (FTIP) has been prepared to comply with Federal and State requirements for local projects and through a cooperative process between the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), the State Department of Transportation (Caltrans), principal elected officials of general purpose local governments and their staffs, and public owner operators of mass transportation services acting through the KCAG forum and general public involvement; and

WHEREAS, the 2015 FTIP program listing is consistent with: 1) the 2014 RTP/SCS; 2) the 2014 State Transportation Improvement Program; and 3) the Corresponding Conformity Analysis; and

WHEREAS, the 2015 FTIP contains the MPO’s certification of the transportation planning process assuring that all federal requirements have been fulfilled; and

WHEREAS, the 2015 FTIP meets all applicable transportation planning requirements per 23 CFR Part 450; and

WHEREAS, projects submitted in the 2015 FTIP must be financially constrained and the financial plan affirms that funding is available; and

WHEREAS, the 2014 RTP/SCS and 2015 FTIP includes a new Conformity Analysis; and

WHEREAS, the MPO must demonstrate conformity per 40 CFR Part 93 for the RTP/SCS and FTIP; and

WHEREAS, the 2014 RTP/SCS and 2015 FTIP do not interfere with the timely implementation of the Transportation Control Measures; and

WHEREAS, the 2014 RTP/SCS and 2015 FTIP conforms to the applicable State Implementation Plans for air quality; and

WHEREAS, the documents have been widely circulated and reviewed by KCAG advisory committees representing the technical and management staffs of the member agencies; representatives of other governmental agencies, including State and Federal; representatives of special interest groups; representatives of the private business sector; and residents of Kings County consistent with public participation process adopted by KCAG; and

WHEREAS, a public hearings were conducted on May 28, 2014 for the 2014 RTP/SCS and June 25, 2014 to hear and consider comments on the 2014 RTP/SCS, 2015 FTIP, and Corresponding Conformity Analysis.

NOW, THEREFORE, BE IT RESOLVED, that the KCAG Transportation Policy Committee adopts the 2014 RTP/SCS, 2015 FTIP, and Corresponding Conformity Analysis; and
BE IT FURTHER RESOLVED, that the KCAG Transportation Policy Committee finds that the 2014 RTP/SCS and 2015 FTIP are in conformity with the requirements of the Federal Clean Air Act Amendments and applicable State Implementation Plans for air quality; and

BE IT FURTHER RESOLVED, that the KCAG Transportation Policy Committee finds that the 2014 RTP/SCS meets the SB 375 GHG reduction targets of 5% below 2005 per capita emissions levels by 2020 and 10% below 2005 per capita emissions levels by 2035.

The foregoing Resolution was adopted on a motion by Commissioner ___________, seconded by Commissioner ______________, at a special meeting held on the 30th day of July, 2014 by the following vote:

AYES:
NOES:
ABSENT:

KINGS COUNTY ASSOCIATION OF GOVERNMENTS
TRANSPORTATION POLICY COMMITTEE

________________________
Chair

WITNESS, my hand this _________ day of ________________, 2014.

________________________
Terri King, Executive Director
TO: KCAG Commission
FROM: Teresa Nickell, KCAG Staff
DATE: July 14, 2014
SUBJECT: Areawide Planning Review No. 14-03
HUD Community Development Block Grant Program

Application

The City of Hanford is applying for a competitive grant in the amount of $456,555. The applicant will provide $100,000 from program income in addition to the requested grant.

Scope of the Project

The grant application is requesting funding from the Department of Housing and Urban Development (HUD) to be used for the following programs: Housing Rehabilitation, First Time Home Buyers, and for Public Services and Code Compliance purchases.

Comments Received

The comment period ended July 9, 2014 and staff received written comments from the following agencies that the project does not duplicate or conflict with any of their programs: City of Hanford Public Works, Kings County Environmental Health Services, Kings County Housing Authority.

Recommendation

Staff recommends that the project works in coordination and does not conflict with other County programs and should be undertaken now. Staff also recommends that the KCAG Commission's comments include and ratify those of staff and other reviewers regarding Planning Review No. 14-03.
June 9, 2014

Planner
Kings County Association of Governments
339 W. "D" Street, Suite B
Lemoore, CA 93245

Re: Federal Funding State Executive Order Review for Federal Funding

Dear Kings County Planner:

The City of Hanford is respectfully submitting a copy for Standard Form 424, which is the Application for Federal Assistance. The City of Hanford is preparing the FY 2012-13 Annual Action Plan whereby we are seeking $456,555 in federal Community Development Block Grant funds from the Department of Housing and Urban Development. The funds will be used for Housing Rehabilitation program, First Time Home Buyers program, Code Compliance, and Public Services.

Please review these materials and process as per State Executive Order #12372. Please cc me on any notices. If you have any comments, feel free to contact me at 585-4766 or slerma@cityofhanfordca.com. Your timely review is appreciated. Thank you for your assistance.

Thank you,

COMMUNITY DEVELOPMENT DEPARTMENT

Sandra Lema
Housing Specialist
**Application for Federal Assistance SF-424**

1. Type of Submission:
   - [ ] Preapplication
   - [ ] Application
   - [ ] Changed/Corrected Application

2. Type of Application
   - [X] New
   - [ ] Continuation
   - [ ] Revision
   - [ ] Other (Specify)

3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

   a. Legal Name: City of Hanford

   b. Employer/Taxpayer Identification Number (EIN/TIN):
      94-5000345

   c. Organizational DUNS:
      149 340 676

   d. Address:
      - Street 1: 319 N Douty St
      - Street 2:
      - City: Hanford
      - County: Kings
      - State: California
      - Province:
      - Country: USA
      - Zip / Postal Code: 93230

   e. Organizational Unit:
      - Department Name: Community Development
      - Division Name: Housing

   f. Name and contact information of person to be contacted on matters involving this application:
      - Prefix: Mrs.
      - First Name: Melody
      - Middle Name:
      - Last Name: Haigh
      - Suffix:
      - Title: Community Development Manager
      - Organizational Affiliation: Municipality
      - Telephone Number: 559-585-2593
      - Fax Number: 559-583-1633
      - Email: mhaigh@ci.hanford.ca.us
<table>
<thead>
<tr>
<th>Application for Federal Assistance SF-424</th>
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</thead>
<tbody>
<tr>
<td><strong>9. Type of Applicant 1: Select Applicant Type:</strong></td>
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<tr>
<td>C. City or Township Government</td>
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<tr>
<td>Type of Applicant 2: Select Applicant Type:</td>
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<td>Type of Applicant 3: Select Applicant Type:</td>
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<tr>
<td><em>Other (Specify)</em></td>
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<td><strong>10 Name of Federal Agency:</strong></td>
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<tr>
<td>U.S. Department of Housing and Urban Development</td>
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<td><strong>11. Catalog of Federal Domestic Assistance Number:</strong></td>
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<td>14-218</td>
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<tr>
<td>CFDA Title:</td>
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<td>Community Development Block Grant</td>
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<td><strong>12 Funding Opportunity Number:</strong></td>
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<td>*Title:</td>
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<td><strong>13. Competition Identification Number:</strong></td>
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<td>Title:</td>
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<td><strong>14. Areas Affected by Project (Cities, Counties, States, etc.):</strong></td>
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<tr>
<td>City of Hanford</td>
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<tr>
<td><strong>15. Descriptive Title of Applicant's Project:</strong></td>
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<tr>
<td>Community Development Block Grant Program. Program is designed to address local housing needs, upgrade the physical environment and provide for a viable community.</td>
</tr>
</tbody>
</table>
**Application for Federal Assistance SF-424**

16. Congressional Districts Of:
   *a. Applicant: 20
   *b. Program/Project: 20

17. Proposed Project:
   *a. Start Date: 7/14
   *b. End Date: 8/15

18. Estimated Funding ($):
   *a. Federal
   *b. Applicant
   *c. State
   *d. Local
   *e. Other
   *f. Program Income $100,000
   *g. TOTAL $556,555

19. Is Application Subject to Review By State Under Executive Order 12372 Process?
   ☑ a. This application was made available to the State under the Executive Order 12372 Process for review on 6/9/2014
   ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
   ☐ c. Program is not covered by E.O. 12372

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)
   ☐ Yes ☑ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

   ☑ **I AGREE

   **The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr.  *First Name: Darrel
Middle Name:  
*Last Name: Pyle
Suffix:  

*Title: City Manager

*Telephone Number: 559-385-2516  Fax Number: 559-385-2595
*Email: dpyle@ci.hanford.ca.us

*Signature of Authorized Representative:  *Date Signed: 6/9/2014

Authorized for Local Reproduction  Standard Form 424 (Revised 10/2005)
Prescribed by OMB Circular A-102
TO: KCAG Commission
FROM: Terri King, KCAG Executive Director
DATE: July 23, 2014

SUBJECT: San Joaquin “Valley Voice” Trip – Washington D.C.

Introduction

KCAG staff follows legislation and participates in the Valley Legislative Affairs Committee (VLAC). The VLAC consists of staff from the San Joaquin Valley Regional Transportation Planning Agencies (RTPAs) who track pertinent legislation, update the MPO Directors, and make recommendations when warranted to the San Joaquin Valley Regional Policy Council. The Regional Policy Council is made up of two elected officials from each of the eight RTPAs and provides a forum for elected officials to discuss topics and build consensus on issues of Valleywide importance. Every year a legislative platform is developed to provide guidance to the RTPAs and used for meetings with legislators and other agency representatives on the “Valley Voice” trips.

San Joaquin Valley Federal Legislative Platform for 2014

The federal legislative platform provides guidance to the RTPAs and their lobbying partners on federal matters. The platform includes key focus areas related to transportation funding such as goods movement, San Joaquin Intercity Passenger Rail Service, the federal reauthorization transportation bill, air quality, and MAP-21 implementation. The attached final federal legislative platform that will be used for the Washington D.C. Valley Voice trip was approved by the San Joaquin Valley Regional Policy Council on June 20, 2014.

Valley Voice Washington D.C. Trip

Valley RTPAs and elected officials from the region will be participating in the Washington D.C. 2014 “Valley Voice” trip. The federal Valley Voice trip will take place on September 9-12, with meetings on the 10th and 11th. The Valley Voice trip consists of meeting with federal elected officials and agencies to outline the opportunities and challenges of the San Joaquin Valley. The discussion topics during the meetings will correspond with the final 2014 federal legislative platform. Representatives from each RTPA Board are strongly encouraged to participate on the trip.

KCAG has participated last year in the federal trip. The federal Valley Voice trip is anticipate to cost $1,600-$2,000 per person depending on the price of air fare. KCAG has remaining funds left over from revenue received for hosting the 2012 Fall Policy Conference that could be used to cover the majority of the expense of the trip for a KCAG Commissioner and/or the Executive Director. These funds originated from conference sponsorships and do not have any restrictions on how they can be used, whereas federal planning funds and Local Transportation Funds received by KCAG can not be used for what is considered as lobbying purposes. Local funds from member agencies have been budgeted in the KCAG FY 14-15 Overall Work Program for activities such as this and would be used to fund any remaining balance.
**Recommendation**

KCAG staff recommends that the KCAG Commission consider selecting a representative to participate in the 2014 Valley Voice Washington D.C.

KCAG staff recommends that the KCAG Commission consider authorizing out of state travel for the Executive Director, or her designated staff, to participate in the 2014 Valley Voice Washington D.C. trip during September 9-12, 2014.
INTRODUCTION
The San Joaquin Valley Regional Planning Agencies include the San Joaquin Council of Governments, Stanislaus Council of Governments, Merced County Association of Governments, Madera County Transportation Commission, Fresno Council of Governments, Kings County Association of Governments, Tulare County Association of Governments, and Kern Council of Governments. In 2006, the San Joaquin Valley Regional Planning Agencies expanded their Memorandum of Understanding to form a Regional Policy Council, comprised of two elected officials from each of the eight Valley counties, to discuss and build consensus on issues of Valleywide importance.

The Regional Policy Council, in coordination with the San Joaquin Valley Regional Planning Agencies, has established a San Joaquin Valley Legislative Platform that reflects the Regional Policy Council's priorities in federal legislative matters. The Legislative Platform provides guidance to the eight San Joaquin Valley Regional Planning Agencies and their lobbying partners when taking action on specific legislative proposals. The platform is intended to provide a unified voice when communicating legislative issues of regional importance to the Valley's federal legislative delegation as well as relevant federal agencies.

GENERAL PRINCIPLES
• Protect current resources and solicit additional federal funding levels for transportation related programs.
• Continue to advocate as a region to advance common goals to streamline transportation projects through federal legislation and policies.

VALLEY VOICE ADVOCACY EFFORTS
• Continue to pursue federal support for the projects and legislative priorities identified through the Regional Policy Council's advocacy program called, "Valley Voice".

2014 LEGISLATIVE PRIORITIES

Goods Movement
• Continue to protect and solicit funding for Highway 99, a major trade corridor in the San Joaquin Valley and other regionally significant transportation corridors.
• Build upon the success and implement the 2013 San Joaquin Valley Interregional Goods Movement Plan as resources become available.
• Identify long term federal funding for goods movement in the San Joaquin Valley, including freight rail.
• Support TIGER grants for rail upgrades.

MAP-21 Implementation
• Continue bridge replacement and rehabilitation funding through the Surface Transportation Program, while including "off system" bridges.

Future Federal Transportation Reauthorization Bill
• Support reauthorization of Federal Transportation Bill identifying long-term funding sources for all modes of transportation.
• Support inclusion and funding for the Congestion Mitigation Air Quality (CMAQ) Program.
• Maintain current MPO population thresholds.
• Encourage the continuation of dedicated funding for bridges such as the Highway Bridge Program, in addition to the set-aside for bridges located on local roads.

Air Quality
• Support the continued effort for the Air and Health Quality Empowerment Zone designation to provide new incentive funding and tax incentives to address impacts of nonattainment of federally mandated air quality standards in the San Joaquin Valley.
TO: KCAG Commission  
FROM: Terri King, Executive Director  
DATE: July 25, 2014  
SUBJECT: Job Specification for KCAG Executive Assistance

Introduction

The KCAG Commission approved job specifications for each of the employees of the Kings County Association of Governments when it established itself as an independent agency. Included in the job specifications was the title of Executive Secretary. With the retirement of the person employed under that job title, KCAG staff is interested in changing the job title and creating a new position and job specification.

KCAG Executive Assistant Job Specification

In coordination with the Kings County Human Resources Department and KCAG staff, the job specification for the KCAG Executive Assistant has been developed as a replacement of the Executive Secretary job specification to more closely reflect the needs of the Agency. Attached is the proposed Job Specification and proposed salary range for the KCAG Executive Assistant, which is a management level, non-exempt position.

If approved, KCAG staff would work with the Kings County Human Resources Department to begin filling the position as soon as possible.

Recommendation

KCAG Staff recommends that the KCAG Commission consider the following:

1. Delete the Executive Secretary position (Salary Range at 162.0); and

2. Add the KCAG Executive Assistant position at the salary range of 168.0 ($18.45 - $22.51) and approve the attached job specification.
EXECUTIVE ASSISTANT - KCAG

DEFINITION

Under direction, performs varied and difficult clerical duties; provides administrative assistance to the Executive Director of the Kings County Association of Governments (KCAG); and performs related work as required.

DISTINGUISING CHARACTERISTICS

The Executive Assistant class is utilized to provide a high degree of difficult and complex administrative assistance to the KCAG Executive Director, and may be assigned full or functional supervisory duties of lower level support staff. Incumbents are expected to have a high degree of knowledge of department programs, services and objectives sufficient to plan, evaluate, coordinate and perform the most difficult or sensitive administrative duties for the KCAG Executive Director and planning staff.

EXAMPLES OF DUTIES

Duties include but are not limited to those described below. Reasonable accommodation will be made when requested and determined by the Agency to be appropriate under applicable law.

Performs as the personal confidential secretary to the KCAG Executive Director; receives visitors; screens correspondence, telephone calls, and visitors and schedules appointments for the KCAG Executive Director; develops, implements, evaluates and revises agency clerical and office systems, procedures and policies; performs and may supervise the preparation and maintenance of complex personnel, operations, statistical and financial records and reports; manages and coordinates contract files with other public agencies or entities; establishes work flow priorities and ensures that deadlines are met; coordinates pre-employment set up for new hires; provides consultation to employees on a variety of personnel matters, including leave policies, administration of personnel contracts and rules; maintains employee personnel files and a variety of other personnel administration and departmental files; maintains employee leave tracking and benefit accruals; provides explanations to employees and the public which require thorough knowledge of Agency operations, rules and procedures; assists in the coordination and monitoring of the Agency’s insurance programs, including employee benefits, workers’ compensation, general liability, and other Agency insurance programs; acts as a liaison between the Agency and employees, administrators and providers regarding insurance programs and benefit administration; provides support with regular safety audits of Agency compliance with required workplace safety standards, regulations and Agency policy; manages, supervises and coordinates the Agency’s payroll function; inputs time card information and coordinates the workflow of payroll preparation and processing with ADP payroll service; prepares and checks payrolls and invoices; gathers, tabulates and proofreads statistical financial data; maintains ledgers; keeps various financial or statistical records requiring the use of independent judgment; collects and accounts for money; posts, check balance and adjust accounts; checks invoices and verifies extensions; completes insurance forms; schedules, indexes and files bills, vouchers, documents and other material; makes arithmetical calculations and checks various statistical and accounting tables and reports; assists in preparation of budgets; prepares accounting or statistical reports of average difficulty; reconciles bank statements; oversees office supply ordering and estimates supply and equipment requirements for budgetary purposes; assists in the preparation and administration of the Agency budget; may be assigned special administrative projects, reports or duties; assists with the development of agency policies and procedures; selects information and compiles data from a number of sources and departments; takes notes and prepares minutes; prepares the supervision of the agenda for all board meetings; records and transcribes minutes of the meetings of the Board; oversees preparation of public notices and newsletters; sends out public notices; assists in the coordination and monitoring of the Agency’s safety and health programs; assists in the preparing of safety policies and compliance measures with health and safety statutes and regulations; provides assistance on matters related to workplace safety and security with compliance with outside agencies including Cal/OSHA and EPA; may plan, assign, supervise and review work of clerical support; gives out information where judgment, knowledge, and interpretation of procedures and regulations are necessary; types a variety of reports, forms and documents; performs a variety of other responsible administrative and clerical tasks.
MINIMUM QUALIFICATIONS
Any combination of education and relevant experience that would likely provide the required knowledge, skills and abilities is qualifying. A typical way to obtain the required knowledge, skills and abilities would be:

Education: Completion of two years (60 semester units) of accredited college course work with a major in business, office administration, records management, or a related field. (Substitution: Additional qualifying experience may substitute for the required education on a year-for-year basis)

Experience: Four years of responsible clerical, office management or administrative support experience, preferably including experience in a public agency providing high level clerical or administrative support in an executive-level office or for an elected board or appointed commission.

Special Requirements: "Type at a speed of 45 net words per minute; a valid typing certificate is required upon application to agency employment. Ability to travel within and outside the county.

Knowledge of: Principles of office organizations; the operation of standard office equipment; office machines and networked personal computers and office software; procedures and practices of payroll processing; record keeping systems and correspondence and report styles and formats; proper preparation of official agendas, public and other legal notices; general employee health and safety terminology, risk management and workers' compensation procedures and regulations; correct English usage, spelling, grammar and punctuation; familiarity with the rudimentary principles of personnel management and budgetary preparation and control; methods of current personnel practices and procedures.

Ability to: Devise and adapt work procedures and record keeping systems to meet changing needs; perform basic arithmetical calculations; understand, interpret and apply laws, rules and written and oral directions to specific situations; perform highly complex and difficult clerical work requiring considerable independent judgment; communicate clearly and concisely, both orally and in writing; establish, maintain, and foster positive and harmonious working relationships with those contacted in exercising duties; deal tactfully and courteously with others in answering questions, resolving problems, or providing instructions or general information regarding policies and procedures; work in a standard office environment including sitting at a desk working, operating modern office equipment, frequent contact with others; regularly working with files and general office equipment; follow safe work practices as directed and trained; plan, assign, supervise and coordinate the work of subordinates; effectively apply principles and practices of supervision and training.

FLSA Status: Non-Exempt
Medical Group: C
Probationary Period: One year

__________________________________________
Department Head Signature

Date

__________________________________________
Human Resources Director Approval

Date
TO:       KCAG Commission
FROM:    Terri King, Executive Director
DATE:    July 24, 2014

SUBJECT: San Joaquin Valley Blueprint Awards Program

Introduction

In an effort to recognize projects in the San Joaquin Valley that exemplify the Blueprint Smart Growth Principles, the Valley’s eight Regional Transportation Planning Agencies (RTPAs) created a special awards program.

San Joaquin Valley Blueprint Awards Program

The goal of the Blueprint Awards Program is to encourage planning and development that embodies the Blueprint Smart growth Principles. There are five award categories that seek to reflect the diversity in Valley communities with special attention to residential and commercial developments, mixed use, downtown revitalization, and historic districts. A jury panel of six members representing a wide range of organizations will review all nominations that are received by the August 20, 2014 noon deadline. The project/leadership nomination process consists of a simple application form, with one to two pages describing how the project reflects the established criteria, project photos, and at least one letter of support, packaged together on a CD.

Over the last few years, KCAG member agencies have been very successful in receiving awards of achievement or awards of merit. The 2014 awards will be presented by the Regional Policy Council at the Fall Policy Conference luncheon on October 3, 2014 to be held at the Visalia Convention Center.

The KCAG Technical Advisory Committee identified two potential projects for consideration, the rebuilding of the historic Vendome Hotel into and the Vendome Building for mixed use development within the downtown district; and the conversion of the Candlewick Yarn factory into the Lemoore Cinnamon Municipal Complex with recreational facilities, City Department offices, and solar panels.

Recommendation

KCAG staff recommends that local agencies consider nominating projects for the San Joaquin Valley Blueprint Awards in order to highlight the developments within Kings County that embody the Blueprint Smart Growth Principles.
2014 San Joaquin Valley Blueprint Awards

Sponsored by:
Community and Regional Planning Center, Fresno State
San Joaquin Valley Regional Policy Council
Central Section of Cal Chapter APA (American Planning Association)
Community and Economic Development, Fresno State

I. PURPOSE

The purpose of the San Joaquin Valley Blueprint Awards Program is to encourage quality in planning and development and to increase the public's awareness of the San Joaquin Valley Blueprint by recognizing outstanding achievements and practices in the built environment. This awards program is intended to recognize and celebrate projects that reflect the Blueprint Smart Growth Principles. In doing so, we hope to provide visual examples of attractive, functional and environmentally friendly projects that could have relevance throughout the Valley.

Awards will be presented by the Regional Policy Council at the Fall Policy Conference luncheon on October 3, 2014 at the Visalia Convention Center.

II. AWARD CATEGORIES

Nominations are open to candidate projects and individuals in all jurisdictions within the San Joaquin Valley (counties of Kern, Kings, Tulare, Fresno, Madera, Merced, Stanislaus and San Joaquin). Previous Blueprint Award recipients are not eligible.

A. Sustainable Development Projects

On the ground, existing examples of projects that exemplify the Blueprint Principles.

1. Residential Development Project (built within the past 5 years)
2. Commercial Development Project (built within the past 5 years)
3. Mixed Use Project (built within the past 5 years)
4. Downtown Revitalization Project (built within the past 5 years)
5. Historic District that exemplifies Blueprint Smart Growth Principles

B. Darrel Hildebrand Blueprint Leadership Award

This award is in memory of the former Blueprint project manager from Kern COG who was thoroughly engaged in the planning process. The fruits of his labor are still with us today as we move the Blueprint from the planning to the implementation phase. Darrel is remembered for his attention to detail and his insistence that the planning principles were the centerpiece of the San Joaquin Valley Blueprint Planning Process.
III. CRITERIA

A. Sustainable Development Projects
How does the project reflect the following Blueprint Principles?

1. Create a range of housing opportunities and choices
2. Create walkable neighborhoods
3. Encourage community and stakeholder collaboration
4. Foster distinctive, attractive communities with a strong sense of place
5. Make development decisions predictable, fair and cost effective
6. Mix of land uses
7. Preserve open space, farmland, natural beauty and critical environmental areas
8. Provide a variety of transportation choices
9. Strengthen and direct development towards existing communities
10. Take advantage of compact building design
11. Enhance the economic vitality of the region
12. Support actions that encourage environmental resource management

B. Darrel Hildebrand Blueprint Leadership Award
Candidates for the Darrel Hildebrand Blueprint Leadership Award have demonstrated enthusiasm and tenacity in promoting the Blueprint principles.

IV. NOMINATION SUBMITTAL REQUIREMENTS
The following materials are required for each nomination:

Seven CD/DVDs of the complete nomination package. One CD/DVD must be labeled Master Copy. All eight CD/DVDs must be labeled with the appropriate award category for the nomination. The nomination package includes the following. Please create a separate folder on the CD/DVD for each of the following five items:

1. NOMINATION FORM: The completed Blueprint Awards Nomination Form
2. SUMMARY DESCRIPTION: One page summary of the nominated award candidate
3. AWARD CRITERIA: One to two page explanation of how the candidate specifically reflects the criteria listed in Item III above.
4. LETTER(S) OF SUPPORT: At least one (1) but no more than five (5) one-page letter of support for the nominated candidate from someone familiar with the candidate, but other than the nominator and/or staff/consultant.
5. IMAGES: Ten (10) digital images in JPEG format. No powerpoint presentations. The images should be representative of the nomination, as they will be used during the Awards Ceremony. Please include a brief description identifying each image.

Do not submit paper copies of any materials.

All submissions must be received by the deadline (12:00 Noon on August 20, 2014) and strictly follow the requirements outlined above and on the Blueprint Awards Nomination Form.

Incomplete submissions received before the deadline may be returned and resubmitted before the deadline at the discretion of the Associate Director at the Office of Community and Economic Development at Fresno State.

Only one submission per award category or subcategory.
V. AWARDS SELECTION PROCESS & SCHEDULE

A jury of six members shall be appointed to judge the entries. The decision of the majority of the jury shall be final. The jury is comprised of one representative from each of the following partner organizations:

- Regional Policy Council
- COG Directors
- APA – Central Section
- Community and Regional Planning Center, Fresno State
- Urban and Regional Transformation Cohort, Fresno State
- At Large (community member)

Schedule:

- Begin call for nominations – July 1, 2014
- Nomination deadline – August 20, 2014
- Judging completed by September 12, 2014
- Announcement of awards – September 17, 2014
- Fall Policy Conference Blueprint Awards luncheon – October 3, 2014 at the Visalia Convention Center

VI. SUBMITTALS

Nominations must be received by 12:00 Noon on Wednesday, August 20, 2014.

MAIL nomination packets to: \ OR \ DELIVER nomination packets to:

Stacie Dabbs, Associate Director  \ Community and Economic Development  
California State University, Fresno  \ California State University, Fresno  
5010 N. Woodrow Ave, M/S WC142  \ 5010 N. Woodrow Ave, Suite 200  
Fresno, CA 93740  \ Fresno, CA 93740

VII. NUMBER OF AWARDS

Only one first-place award will be selected per category/sub-category. When exceptional circumstances warrant, one award finalist may also be given per category. If the jury finds that none of the nominations in a particular category meets the criteria, there may be no award in that category.

VIII. HONORING THE AWARD RECIPIENTS

Award recipients will be honored during an awards ceremony luncheon at the annual Fall Policy Conference on October 3, 2014 at the Visalia Convention Center. Each award recipient will be provided with one awards luncheon ticket at no cost.
San Joaquin Valley Blueprint Awards Program
2014 Nomination Form

Nominations for the SJV Blueprint Awards are due by 12:00 Noon, Friday, August 29, 2014. Materials received after this date will not be accepted and will not be returned.

I nominate ____________________________________________

for a 2014 SJV Blueprint Award for the category of:

_____________________________________________________

NOMINATION INFORMATION
It is imperative that all of the following documentation is provided in full.

A. Nominator: The Nominator will be considered the primary communications contact for all decisions made on this nomination and will work with Blueprint Awards Program staff to obtain additional information and materials.
Name
Organization ____________________________________________
Title __________________________________________________
Address ________________________________________________
City __________________________ Zip Code ________________
Phone ________________________ Fax ____________________
E-mail __________________________

B. Primary Award Recipient:
Name _________________________________________________
Organization __________________________________________
Title __________________________________________________
Address ________________________________________________
City __________________________ Zip Code ________________
Phone ________________________ Fax ____________________
E-mail __________________________

C. Recognition: Primary organization to be listed on trophy/plaque if chosen as winner:
_____________________________________________________
Optional: Other supporting organization(s) that you wish to be recognized at the Awards Ceremony who worked on this project:
_____________________________________________________

D. Acknowledgement of Nominator/Award Recipient
I acknowledge that the submitted work was done by the parties credited in this Awards Application Form, and that the work meets the appropriate nomination submittal requirements listed in the instructions. I understand that all winning documents will be placed on the SJV Blueprint website under Award Winners and Best Practices.

__________________________________________
Signature of Nominator

__________________________________________
Date

Printed Name of Nominator

Questions: 559-347-3918 or sdabbs@csufresno.edu
MEMO

TO: KCAG Commission

FROM: Greg Gatzka, Chair
KCAG Regional Planning Advisory Committee

DATE: July 24, 2014

SUBJECT: Regional Planning Advisory Committee Report

Of the four project areas assigned by the Commission for this committee to review and report on in relation to land use, only the Greenprint and 2014 Regional Transportation Plan/Sustainable Communities Strategy Plan (RTP/SCS) remain in process and under review. Provided below are summary status reports on these two project areas:

1. **San Joaquin Valley Greenprint**
The Fresno Council of Governments (COG) has just completed Phase I of the Greenprint which resulted in the completion of a Draft document containing current conditions and trends of agricultural, habitat and forest resources in the San Joaquin Valley. This report evaluates resources tied to land use throughout the San Joaquin Valley. As an informational resource document, this document does not directly affect land use. At the last two steering committee meetings, surface and groundwater issues were highlighted as they serve as a critical resource for maintaining agricultural and natural resources. This emphasis on sustainable water was integrated into the report. Fresno COG intends to present this document to the San Joaquin Valley COG Directors meeting on August 7, 2014, and San Joaquin Valley Policy Committee for their consideration at their October 1, 2014 meeting.

At the Greenprint Steering Committee meeting on July 9, 2014, Fresno COG staff led the discussion to explore options for Phase II of the Greenprint which would focus on implementation project objectives that align with the Phase I report. These projects are yet to be defined, but are envisioned to be competitive pilot projects in the Counties.

This Committee will continue to participate in Greenprint related meetings and report back to this Commission any land use related points of interest.

2. **KCAG Regional Transportation Plan/Sustainable Communities Strategy**
This committee met with the KCAG Executive Director and legal counsel on June 5, 2014, to review and discuss the RTP/SCS and related Environmental Impact Report (EIR). Our review and discussion was focused on land use related aspects of these documents.

The committee provided a detailed list of comments to the Executive Director for consideration. All comments and suggestions were accepted by the Executive Director and integrated into these
documents. As a result of these modifications, the RTP/SCS as recommended now provides more clear and concise coordination with local general plans and related documents. In addition, the RTP/SCS now builds upon the positive local general plan work efforts and more effectively demonstrates to the State that local planning efforts are already moving toward a more efficient and sustainable pattern of land use that is now complimented by regional transportation planning. The RTP/SCS EIR has also been updated to reflect and support the Sustainable Communities Plan and recommended alternative.

This committee is satisfied with the resulting modifications and believes that these collaborative changes to these documents strengthen and support local jurisdiction land use planning efforts, recognizes the positive land use work being done by the member jurisdictions, and lends value added support by addressing California Air Resources Board requirements for countywide Greenhouse Gas Emission reductions related to vehicle use that is evaluated in relation to regional land use.